

TODAY'S DATE _____
**Evergreen Presbyterian Church Afterschool
Recreation Outreach Ministry**
613 University, Memphis, TN 38107 * 901-278-4430
www.evergreenmemphis.org

Please print clearly

Child's Name _____ male _____ female _____
Address _____ zip _____
City, State _____
Home phone _____ D/O/B _____ Age _____
School _____ Grade _____
Mother/Guardian _____ Wk Phone _____
Place of employment _____
Father/Guardian _____ Wk Phone _____
Place of employment _____
Beeper/car phone _____
Email Address _____
Child lives with: both parents _____ mom _____ dad _____ other _____

Would you like to receive information about Evergreen Presbyterian Church?
_____ Yes , please send me information about Evergreen's exciting ministries & worship opportunities.
_____ No, but thank you.

Medical History: Is the child in general good health? Y / N **If NO, please submit a statement indicating any health conditions Evergreen staff should be aware of.**

Does your child have asthma? Y / N

Is your child on any medication? Y / N

Please list medications _____

Any history of Allergies (including food & medical allergies) _____

Pediatrician's Name _____ Office Phone _____

Hospital of Choice _____

Insurance Company _____ Policy/Group # _____

Emergency friend _____ home _____ work _____

Emergency friend _____ home _____ work _____

- I, the undersigned parent or guardian, do hereby release and discharge Evergreen Presbyterian Church, its authorized representatives, and staff from all liabilities of any kind and character upon any claim, demand or cause of actions which I, my heirs or my assigns (on behalf of said applicant) may have against church, representative, or staff. Furthermore, in the event of an accident or illness, I hereby grant permission to said staff or representative to administer necessary first aid and/or take applicant to the nearest medical facility for additional treatment.

Signed _____ date _____

OVER →

- I have received a copy of the Tennessee Department of Human Services Licensing Requirements for Child Care Centers, & a copy of Evergreen Presbyterian Church Afterschool's Policies and Procedures. I agree to comply with the above mentioned policies as indicated by my initialing below.

Initial _____
Date _____

- My child's health records are current and on file at _____ School.

Initial _____
Date _____

1. I would like for my child to be escorted to Evergreen Afterschool from Snowden School each day.

Yes____ No____
Initial _____

2. Please list all adults (18 or older) allowed to pick up your children. Evergreen will not allow your child/ren to leave with anyone other than those listed below, and he/she is required to sign your child out and show proof of identity. PLEASE INCLUDE PARENTS/GUARDIANS & EMERGENCY CONTACTS LISTED ON FRONT PAGE IF APPLICABLE.

3. **Parents/guardians are responsible to call before 2:00 p.m. the day of, if your child/children will not be attending Afterschool or will arrive late. 278-4430**

4. I, _____, am legal guardian of above mentioned child, and I give my permission for Evergreen Presbyterian Church Afterschool Staff to take pictures of my child involved only in Afterschool activities, and for the pictures to be used on the Evergreen website and/or other Evergreen Church publicity.

PAYING METHOD:

First four weeks' fee is due at the time of registration. Fees are due before services are rendered according to your payment plan. (All payment plans must be worked out at the time of registration.)

OVER →

Sporadic / Irregular Attendance Form

*Evergreen Presbyterian Church
Recreation Outreach Ministry
Afterschool Ministry
613 University
Memphis, TN 38107*

*In order to most effectively ensure your child's safety, we are asking that any child not attending "full time" (Monday through Friday, 2:15 p.m. – 6:00 p.m. or until parent/guardian picks up) have parents give written specific instructions about your child's schedule. This includes children involved in school extracurricular activities (band, cheerleading, choir, track, tutoring, chess, etc.). This will give staff a written reference in the case that your child does not arrive as expected.

*Evergreen Afterschool offers care to over 60 children, which at times, makes it difficult to keep up with a number of individual schedules. Thank you for taking the time to complete this form.

*One form per child, please.

Explanation of your child's schedule –

(Please include how long this schedule will continue – till the end of school, for one month, one week, until November, etc. and expected time of arrival to Afterschool.)

*** IT IS PARENT/GUARDIAN'S RESPONSIBILITY TO UPDATE & MAKE CHANGES TO THIS FORM AS NEEDED.**

Activity –

Beginning date –

Ending date -

Expected arrival time to Afterschool –

Parent/legal guardian signature _____

Date _____